



APEEJAY SCHOOL

GENERAL INSTRUCTIONS:

Please read carefully these instructions before applying. Failure to comply with any of the directions given herein may result in the rejection of the registration by the school.

1. Please read/follow the instructions given before filling up and submitting the registration form online

2. Age Criteria for Lower KG is 3 years 6 months (as on 31st March 2022)

3. Photograph: A latest passport size photograph is to be uploaded at the designated field (size will be not more than 100KB)

4. Separate registrations are required for each class applied for.

5. Registration Fee:

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|-------------------------------|--------------------------|
| • Apeejay School, Park Street | Rs. 1200/- per candidate |
| • Apeejay School, Saltlake | Rs. 1200/- per candidate |
| • Apeejay School, Bhubaneswar | Rs. 1000/- per candidate |
| • Apeejay School, Haldia | Rs. 500/- per candidate |

6. Evidence of Date of Birth: Please upload scan copy of your child's DOB certificate (size will be not more than 100KB)

7. Appearing in an interview does not guarantee admission.

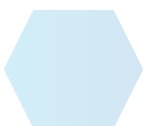
8. The decision of the institute will be final for your child's admission procedure.

9. Parent can physically collect and submit Registration forms from respective school offices.

10. Rejection of application form

• Registration Form submitted online without scanned copies of relevant documents (Birth Certificate, SC/ST/OBC/CWSN, TC, Previous school report card etc.)

• Registration Form containing incorrect information or suppression of information. Even if found at a later stage also the candidate is liable to be disqualified/dismissed.



- Registration Form submitted without Fee.

MANDATORY INSTRUCTIONS (ONLINE REGISTRATION FILING):

- Select the school Branch (Park Street/ Saltlake/ Haldia/ Bhubaneswar)
- Choose the class you are applying for your child
- Upload your child's latest photograph (photo size will be within 100 kb)
- DOB to be given with the help of calendar and age calculation will appear automatically
- All relevant certificates to be uploaded (individual file size will be within 100 kb)
- Parents' signatures to be uploaded – signatures made on white paper can be uploaded in place of signature (individual file size will be within 100 kb)
- All (*) marked fields are mandatory
- If you miss to fill up any mandatory field, then a Pop-Up (**this filed is required**) will come in that particular field.
- Finally 'PREVIEW' and 'SUBMIT'. After submission, payment gateway will appear.

For further query, kindly contact in our school mail id admissions@apeejayschool.com and phone numbers are as follows:

- Apeejay School, Park Street 033-22291779
- Apeejay School, Saltlake 033-23215151
- Apeejay School, Bhubaneswar 7077006609
- Apeejay School, Haldia 8900646077